

You will need to enter 3 things in this spreadsheet, everything else will populate on its own.

1. Theatres Hours
2. Total hours for Janitors, Maintenance, Security Ushers, Kid Shows, Meetings
3. A comment in the highlighted area below for why you used the hours for Janitorial, Maintenance, Security Usher, Kid Shows, & Meetings

## Payroll Analysis

Theatre: Brandywine 14 Date: 12/13/13 to 12/19/13

Day	Senior - 4 No Senior - 5	Attn.	Box Gross	Concession Net	Concession Gross	Adjusted Gross	Conc Net Per Cap	Conc Gross Per Cap	Leak	Budget Hours	Theatre Hours	Hourly Janitor, Maintenance, Security Usher, Kid Shows, Meetings	Total Hours Used	+/-	Hourly Exp.	% of gross	PPH	CPP	Rate Per Hour	Contract Labor	Other Costs	Total Labor Cost
FR	5	0	\$ 13,459.25	\$ -	\$ -	\$ 13,459.25			0-1	0			0.00	0.00	\$ -	2.85%			\$ 9.30	\$ 186.00	\$ 198.00	\$ 384.00
SAT	5	1875	\$ 15,216.75	\$ 7,817.92	\$ 8,287.00	\$ 23,034.67	4.17	4.42	0-10	111			0.00	-111.00	\$ -	1.67%		\$0.20	\$ 9.30	\$ 186.00	\$ 198.00	\$ 384.00
SUN	5	0	\$ -	\$ -	\$ -	\$ -			0-1	0			0.00	0.00	\$ -				\$ 9.30	\$ -	\$ -	\$ -
Week End Total	1875		\$ 28,676.00	\$ 7,817.92	\$ 8,287.00	\$ 36,493.92	4.17	4.42		111	0.00	0.00	0.00	-111.00	\$ -	2.10%		\$0.41	\$ 9.30	\$ 372.00	\$ 385.00	\$ 758.00
MON	5	0	\$ -	\$ -	\$ -	\$ -			0-1	0			0.00	0.00	\$ -				\$ 9.30	\$ -	\$ -	\$ -
TUE	5	0	\$ -	\$ -	\$ -	\$ -			0-1	0			0.00	0.00	\$ -				\$ 9.30	\$ -	\$ -	\$ -
WED	5	0	\$ -	\$ -	\$ -	\$ -			0-1	0			0.00	0.00	\$ -				\$ 9.30	\$ -	\$ -	\$ -
THUR	5	0	\$ -	\$ -	\$ -	\$ -			0-1	0			0.00	0.00	\$ -				\$ 9.30	\$ -	\$ -	\$ -
Week Total	1875		\$ 28,676.00	\$ 7,817.92	\$ 8,287.00	\$ 36,493.92	4.17	4.42		111	0.00	0.00	0.00	-111.00	\$ -	2.10%		\$0.41	\$ 9.30	\$ 372.00	\$ 385.00	\$ 758.00

Note: Always include a detailed explanation of hours used from highlighted column above as well as any large starting over/underages.

FR	
SAT	
SUN	
MON	
TUE	
WED	
THR	

This Highlighted section is to explain why there were hours used for Janitorial, Maintenance, Security Ushers, Kid Shows, & Meetings. For each of the specific days they were used on.