

XSCAPE THEATRES

NOTIFICATION OF RECEIVED ITEMS WITHOUT A PACKING SLIP									
THEATRE:		DATE:							
DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>		DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>							
CASE COUNT: <small>(Total Number in a Case)</small>		CASE COUNT: <small>(Total Number in a Case)</small>							
CASES RECEIVED: <small>(Total Number of Cases)</small>		CASES RECEIVED: <small>(Total Number of Cases)</small>							
QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>		QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>							
DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>		DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>							
CASE COUNT: <small>(Total Number in a Case)</small>		CASE COUNT: <small>(Total Number in a Case)</small>							
CASES RECEIVED: <small>(Total Number of Cases)</small>		CASES RECEIVED: <small>(Total Number of Cases)</small>							
QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>		QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>							
DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>		DESCRIPTION OF ITEM RECEIVED: <small>(cups, popcorn bags, etc.)</small>							
CASE COUNT: <small>(Total Number in a Case)</small>		CASE COUNT: <small>(Total Number in a Case)</small>							
CASES RECEIVED: <small>(Total Number of Cases)</small>		CASES RECEIVED: <small>(Total Number of Cases)</small>							
QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>		QUANTITY RECEIVED: <small>(Total Amount of Item Received)</small>							
MANAGER SIGNATURE:									
Please enclose this form with weekly inventory paperwork when any items are received without a packing slip.									
Use multiply sheets if necessary.									